

Christian Alliance Cheng Wing Gee College

Program Plan 2008/2009

COMMITTEE/SUBJECT

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I. AIMS

1. To develop a school-based English language curriculum which is in line with the English Language Education Curriculum framework proposed by the Education Bureau.
2. To attain all-round development through being empowered with the capabilities for lifelong learning, critical and exploratory thinking innovation and adaptation to change.
3. To fully develop students' English proficiency in four skills: listening, writing, reading and speaking.

II. SITUATIONAL ANALYSIS

A. Strengths

1. We have a group of enthusiastic, dedicated and diligent teachers who show great initiative in their teaching and genuine concern for their students' benefit.
2. Cooperation and support among teachers are strong as there is team-teaching in each form and teachers are willing to share their teaching ideas, experiences and materials.
3. Teachers show readiness to attend seminars and workshops to further develop themselves and keep abreast of the latest trends in English teaching.
4. Most of the teachers are subject-trained and teach at least two classes of English.
5. Co-ordination among Form 1 to 3 coordinators provides progressive learning for junior form students.
6. There is a well-established school-based curriculum which interfaces with the new senior secondary curriculum.
7. The implementation of EMI provides students with more opportunities to be exposed to and use the language.
8. Our native English teacher and teaching assistant help to upgrade students' English speaking skills and to promote the use of English in the school.
9. Teachers try hard to provide an EMI atmosphere.
10. A Multi-media Learning Center and an English Empire are provided so that students can learn English through different means.
11. Stronger students in our school are easy to influence or mould. They are energetic. Most students are willing to listen to teachers' advice.
12. Most students have good listening skills and they are willing to speak or write in English. They are outspoken and enjoy doing discussions in English.

B. Weaknesses

1. The workload of language teachers is very heavy.
2. Some students are passive learners. They lack initiative and motivation in learning English. They expect teachers to spoon-feed them.
3. For most of the students, there is a lack of exposure to the English language. The family background of the majority of the students does not provide them with a favorable environment to be exposed to the language.
4. Students have poor English reading habits. They are also weak in retaining knowledge learnt and it leads to a low sensitivity of grammar rules.
5. The teaching schedule is tight and packed as there are not enough lessons per cycle to cover all the necessary items and help students to develop the four skills. There is always a strong need for more English lessons. It is especially true for weaker classes who find the schedule too hard for them. Core achievement levels need to be set up.
6. There is not enough funding for implementing split-class teaching which is highly valued in junior forms.

III. MAJOR CONCERNS 2008-09

Committee/Subject Major Concerns	Address to School Major Concern
1. To enhance students' English speaking skills	To strength students' speaking skills in English inside and outside the classroom
2. To enhance students' reading skills	To foster students' skills and attitudes to be life-long learners
3 To promote self-access learning & to provide cross-curricular learning skills	To foster students' skills and attitudes to be life-long learners
4 To ensure English teachers are well quipped with knowledge for implementing NSS	To prepare the school for 334 NSS education

IV. OPERATIONAL STRATEGIES

Task/Strategy	Description	Expected Outcomes	Success Criteria/Evaluation Method	Time Scale	Resources Required/Budget	Person-in-charge
Focus 1: To enhance students' English speaking skills						
1 to maximize students' opportunities to use English	To implement English Speaking Days, English Week, English Empire, English Ambassadors Scheme and award schemes	Students speak English with English teachers inside and outside classrooms	All students will use English when communicating with English teachers	9/08-7/09	All English teachers	CLM
Focus 2: To enhance students' reading skills						
1 ERS for F.1-3	A recommended booklist is given to all junior form students. Students purchase those books and swap with each other.	Ss have acquired the habit of reading English books during morning reading sessions and at their own leisure time. Students are willing to share books with each other.	Ss write well-elaborated penbook letters and book reviews. Quantity of books read F.1: 10 or above. F.2: 10 or above F.3: 8 or above required. Ss improve reading skills and develop interest in reading so that they read regularly at their leisure time.	9/08-6/09	Financial support for library books, reading awards and laminating articles. Teachers help them to swap the class sets.	KWY
2 SBA for F.2 C, D & E	A pilot scheme will be run with the help of SBSS from EMB. Three F.2 classes will be prepared with the skills for SBA. Students read books and do discussion.	Ss acquire the skills of reading as well as the abilities of doing discussion and presentations on the books.	Students' performance will be recorded and evaluated according to the SBA criteria.	1/08-6/09	Financial support for books.	KWY, SKN & F.2C, D & E teachers
3 To expose students to different text types	Students read articles of different text types and write journals alternate cycles	Students can be exposed to different reading materials	Students finish assignments of writing journals	9/08-6/09	Sufficient reading materials of various text types	form coordinators
Focus 3: To promote self-access learning & to provide cross-curricular learning skills						
1 Self-access learning skills	Self-access portfolio in F.2 & 3	Students acquire the skills to use different resources to learn English	Ss finish self-access portfolio according to teachers' requirement	9/08-6/09	Financial support for multi-media English resources	F2 & 3 coordinators
2 To strengthen students' skills on syllabication	ELTA visit F.1 I.S. lessons to enhance students' skills on syllabication	F.1 students are able to use syllabication when learning other subjects in English	Classroom observation	9/08-6/09	Supporting materials on using English in I.S.	ELTA & I.S. coordinator
Focus 4: To ensure English teachers are well quipped with knowledge for implementing NSS						
1 To enrich teachers' knowledge on NSS	Teachers learn about NSS electives through attending workshops	Senior form English teachers can attend workshops on NSS electives	Successful attendance of relevant workshops	9/08-6/09	Teacher substitution	CLM
Others						
1 Reading to learn	Ss need to read newspaper and magazine articles regularly. F.2-3 Self-access portfolio F.4-7 doing newspaper clippings	Ss gain an interest in reading authentic materials Ss learn vocabulary and varied sentence structure Gain common sense on current issues	Quality newspaper clipping homework	All year	Financial support for magazines in school Subscription to Young Post, English Channel and English Street	CLM, KWY and all English teachers

2	IT in interactive learning & teaching	a) IT lessons will be conducted in the MMLC every alternate cycle for F.1 & F.2 classes. F.3 students visit the MMLC to complete their radio drama. Senior form will use "news on-line platform: to learn English. b) Maintain and upgrade Subject Homepage	Ss get informed about good English learning websites and develop first hand experience in surfing the internet for information. Students record their oral presentation and learn from good examples. Useful websites, good practices of students' works etc. will be put on the Subject Homepage	Ss visit these websites for independent learning through fun activities. Ss manage to locate information to complete assignments. Outstanding performance will be posted on the Subject Homepage.	All year	IT teachers and IT assistants ITSG	Form-coordinators NET
3	Project learning	F.3 Cross-curricular project with I.T.: Radio Play	Selecting a scene from a reader, write a script and record as a radio play. Students are able to share their work in hall assembly.		Sept - Dec		Form-coordinator
		F.7 Powerpoint & oral Presentation	Presenting a self-chosen topic with powerpoint slides.		Sept		
4	Integrating moral and civic education	F.1 & 2 be a responsible citizen and welcome shoppers to HK F.3 To observe regulations, conserve the environment and genetic manipulation F.4. To develop better awareness of social problems and impact of advertisement F.5 To explore work ethics, community work and demands on job applicants F.6 To be aware of the negative impact of science on mankind: cloning, genetic manipulations F.7 To make sensible judgment on critical issues such as euthanasia	To develop in Ss an awareness of cultural differences and become a responsible citizen	Observation on students' behaviour and school activities participation	All year		All English teachers
5	EMI policy	English Week	Various activities will be held to build up an English environment	All junior form students take part in the activities Students use English in activities	27-30/4	Time tabling AVSG	CLM, KWY, NET, ELTA & English teachers
		Lunch performance	Ss performance during lunch on the podium	Performers gain confidence in public English speaking Audience attracted	Oct-May	ELTA AVSG	ELTA
		English Empire is open during lunch time	Ss visit the room and use the facilities to learn English	Frequent visitors More confidence in speaking English	All year		NET, ELTA
		English Ambassadors	A team of able students in English will be recruited to help running English activities and building up English speaking environment.	Ss in the team gain confidence in using English. Ss are more proficient in English.	All year		NET, ELTA
Catering for learning difference	High achievers	Essay displays & presentation uploaded on Homepage	High achievers develop good language skills & English learning habits; become good examples for their schoolmates.	Attainment of Certificate of Proficiency / Merit Ss become more aware of articulation, phrasing and speech work Successful presentation of findings and positive sharing	Dec & April		NET & English teachers

				Regular publication of good practices Positive value-addedness and better results in public exams.			
		External writing competitions, activities, presentations or publications F.1: Book report competition F.2: HK Budding Poets Award F.3: Scrabble competition F.4: Essay competition F.6: essay competition F.7: <u>Movies for English</u>	Ss of each average & good class take part in at least one competition in a year			All Year	Form-coordinators
		External speaking competitions	Students take part in public speaking competitions.				CLM & English teachers
		Speech Festival	Ss take part in choral & individual poem reciting			Sept-Jan	NET & English teachers
	Low achievers	Develop remedial teaching materials for F.1 & 2A, B & AB classes Ts conduct re-dictations and re-quizzes throughout the year	Ss can consolidate their foundation and slowly catch up with students of average standard Low achievers learn some basic vocabulary and grammar items	Improvement in marks in the Assessment done at the beginning and at the end of the academic year. Their academic performance improves to average standard.		All year	KWY
		Summer Bridging program	To bridge the gap between primary and secondary stages. Ss get ready to use English for communication and learning.	Regular attendance. Ss complete various tasks successfully.		August	CLM, KWY
7	Staff development	Teachers join professional training courses	Teachers keep abreast of recent educational reforms	Hours of training attained	All year	Prompt delivery of information about training courses	CLM & all English teachers
8	Assessment policy	Continuous assessment of students' listening, writing, reading and speaking skills through coursework, quizzes and exams.	A reflection of students' proficiency through objectives assessment tools.	Teaching strategies and syllabus adjusted in line with students' performance	All year		All English teachers
9	Extra-curricular activities	F.1 Readers' Theatre	Ss read a story scene aloud	Students enjoy learning English in a lively environment through interesting activities. Students can build up confidence and acquire skills in public English speaking.	All year	Financial support for prizes and props	Form coordinators & English teachers
		F.2 Drama performance	Ss write a story and tell it in groups. Produce and perform a drama.				
		F.3 Project sharing	Share the project in hall assembly				
		F.4-5 Inter-school oral practice	Ss practise group discussion with other schools.				
		F.6 Inter-class debate	Debating on a current topic.				
10	Administration	Filing Resources and Data	To keep a clear record of the work of the English panel, including minutes of panel meetings, lists of available resources and records of staff professional development	A clear filing system	All year.		CLM, KWY
		Budgeting and Record of Expenditure	Keep a clear record of expenditure	A balanced budget is kept.	All Year		CLM
		Homework Inspection	To give support and	Teachers fulfill	All		CLM, KWY

		guidance to in assessing students' assignments	marking tasks	year		
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V. TEAM MEMBERS

1. Mrs. Choi Chung Lai Mei, Teresa (CLM) (Head)
2. Mrs. Leung Ko Wan Yee, Winnie (KWY) (Vice-head)
3. Mr. Chan Tai Wai, David (CTW)
4. Miss Cheng Wing Sze, Jasper (CWS)
5. Mrs Cheung Sin Man Wah, Melva (SMW)
6. Mr Fraser, Paul Anthony (FPA)
7. Miss Jim Kei Yee, Denise (JKY)
8. Mrs. Leung Chan Sau Man, Daphne (CSM)
9. Miss Leung Mei Ling, Merlin (LML)
10. Miss Moore, Katie (KMO)
11. Miss Tang Siu Ling, Florence (TSL)
12. Mrs. Tam Siu Kin Nor, May (SKN)
13. Miss So Lai Ping (SLP)
14. Miss Siu Man Yin, Christina (SMY)